



NEW SOUTH WALES ABORIGINAL LAND COUNCIL

Senior Policy Officer
Parramatta Location

Salary Range \$109,478 to \$128,878 plus 9.5% super and other benefits

The Opportunity

The Senior Policy Officer manages and coordinates the development and implementation of a range of policy initiatives to contribute to the delivery of policy initiatives that support NSWALC'S commitments.

To be successful in this role, the Senior Policy Officer will:

- Research, analyse and review complex policy issues, identifying emerging issues, developing evidence based options, and recommended solutions to resolve problems and mitigate risks.
- Provide expert policy advice and information to relevant stakeholders to facilitate the appropriate interpretation and implementation of policies and support NSWALC policy initiatives.
- Build and maintain relationships with key stakeholders, facilitating their engagement in, and contribution to, the identification and development of policy solutions and to inform policy decision making.
- Monitor, evaluate and report on the development and/or implementation of policies to identify issues and ensure the achievement of desired outcomes.
- Mentor and guide policy officers and support staff, ensuring compliance with governance and quality requirements, to successfully deliver NSWALC policy priorities and initiatives.
- Prepare correspondence, written reports, publications, and briefs that are informative and aligned with NSWALC's strategic priorities.

About us

The NSW Aboriginal Land Council (NSWALC) is the State's peak representative body in Aboriginal affairs and aims to protect the interests and further the aspirations of its members and the broader Aboriginal community. NSWALC is a not for profit organisation. More information about NSW Aboriginal Land Council can be found at www.alc.org.au

How to apply

To apply for the position please obtain a copy of the recruitment package containing the Role Description and Success Profile by contacting the Human Resources Officer by email: recruitment@alc.org.au or on (02) 9689 4490. Applications close **5.00 PM Tuesday, 12 September 2017** and can be forwarded to recruitment@alc.org.au

Job Status: Ongoing (Permanent)

Job Reference: 0019