

# QUICK REFERENCE GUIDE



New South Wales  
Aboriginal Land Council  
www.alc.org.au

In order to assist Local Aboriginal Land Councils (**LALCs**) to lodge land dealing applications that would comply with legislation NSWALC developed a number of resource materials aimed at guiding LALCs through the complex processes involved with land dealing activities.

## **Resources currently available on NSWALC's website include:**

NSWALC's Policy on the Assessment and Approval of Local Aboriginal Land Dealings.

NSWALC's Land Dealing Application Form.

NSWALC's Application Form for a Registration Approval Certificate.

NSWALC's Register of Members for Expert Advisory Panels.

NSWALC Fact Sheets:

1. What is a Land Dealing?
2. What LALCs should consider before Dealing with Land.
3. Land Dealing meeting notices.
4. Resolutions approving Land Dealings.
5. Applying to NSWALC for approval of a Land Dealing.
6. Determination and Dealing Approval Certificates.
7. Registration Approval Certificates and the Community Development Levy.
8. Head Lease/Funding Agreement with the Aboriginal Housing Office.
9. Certificates of Title.

10. Execution of documents.

11. Sale of Properties and GST – use of the margin scheme.

These resources include a great deal of information designed to assist LALCs with their land dealing activities however, they may not answer all the questions that LALCs might have.

NSWALC encourages LALCs to contact the Land and Property Unit (**LPU**) early in the process to discuss the land dealing activity that the LALC is considering and seek guidance for any part of the process that is unclear.

## **The LPU based at Parramatta can be contacted as follows:**

Jarrold Chapman – Acting Manager Land and Property Unit  
(02) 9689 4416  
email [jarrod.chapman@alc.org.au](mailto:jarrod.chapman@alc.org.au)

Julie Van Agten - Commercial Analyst  
(02) 9689 4424  
Email: [julie.vanagten@alc.org.au](mailto:julie.vanagten@alc.org.au)

Karen Do - Commercial Analyst  
(02) 9689 4442  
Email: [karen.do@alc.org.au](mailto:karen.do@alc.org.au)

Nick Redman - Property Coordinator  
(02) 9689 4422  
Email: [nick.redman@alc.org.au](mailto:nick.redman@alc.org.au)

Hsiew Huang - Assistant Land Dealing and Property Coordinator  
(02) 9689 4446  
Email: [hsiew.huang@alc.org.au](mailto:hsiew.huang@alc.org.au)