

Acquittal of Grants

To ensure proper acquittal of funds, grant recipients are required to submit an Acquittal Report indicating how the money spent can be linked back to the activities for which funding was originally requested. Applicants should use the relevant NSWALC template (Form B) to complete this step and provide the formal acquittal by the end of the financial year in which funding has been disbursed.

All unspent funds must be returned to the NSWALC. This should be a requirement of the terms and conditions.

Authorities and Accountabilities

The Council of NSWALC is to make decisions on the granting of funds for the NSWALC Regional Event Grant program.

The NSWALC CEO, in accordance with s139(1) of the ALRA will ensure that the Regional Event Grant will be administered, without undue delay. The exercise of this is subject to all funding requests being first approved by Council.

The Manager, Program Implementation is authorised to approve payment vouchers following a decision by Council and subject to the event organisers agreeing to NSWALC's Regional Event Grant terms and conditions of funding.

The Media and Communications Unit is responsible for media and communications of the program and events supported by NSWALC.

The Finance Unit is responsible for processing grant payments and forwarding a copy of the remittance advice to the event organisers.

Terms and Conditions

- The recipient must expend the Regional Event Grant only for the activity or event specified in the letter of offer/agreement issued by NSWALC.
- The recipient must comply with, and monies granted must be expended, in accordance with these terms and conditions, and the provisions of the Regional Event Grant Policy and Procedure.
- The recipient has the appropriate insurance coverage in place, and a Certificate of Currency can be provided to NSWALC upon request.
- All decisions pertaining to NSWALC Regional Event Grants are at the total discretion of the NSWALC and there is no right to appeal any decisions made by NSWALC.
- The recipient must expend the Regional Event Grant by the end of the financial year in which funding has been disbursed.
- The Regional Event Grant is not recurrent.
- The Regional Event Grant is made on the assumption of honest and full disclosure of information. Evidence that the information relied upon by NSWALC is incorrect and/or misleading will make the Regional Event Grant null and void and the recipient agrees to refund any monies paid under the Regional Event Grant to NSWALC as determined by NSWALC in its absolute discretion.
- Recipients will be required to refund grant monies not applied, or applied contrary to the approved activity or event and/or contrary to the terms and conditions and the Regional Event Grant Policy and Procedure.
- Prior to receiving payment of the Regional Event Grant monies, the recipient must comply with the provisions of the Regional Event Grant Policy and Procedure.

- All recipients of the Regional Event Grant will be required to submit an acquittal to NSWALC by the end of the financial year in which funding has been disbursed. This acquittal will include written details confirming:
 1. The date the event was completed;
 2. The grant monies were expended in accordance with the letter of offer and the terms and conditions contained therein;
 3. Details of the expenditure of the monies and if there are any monies unspent;
 4. The event supported and promoted Aboriginal culture and/or sporting achievement;
 5. The approximate number of community members who participated in the event.
- The recipient's participation in this grant process and the Regional Event Grant is at the recipient's own risk, cost and expense and the recipient agrees to indemnify NSWALC, its officers, employees and contractors against all actions, proceedings, claims, losses, damages or costs arising in any way in connection with the grant, the Regional Event Grant, the activity or event undertaken or any other acts or omissions of NSWALC pursuant to this Policy and Procedure.